

Steering Committee Meeting
Minutes

DRAFT TWO

North Hills Neighborhood Crime Prevention Council
(NH NCPC)

Thursday, September 5, 2007

Meeting Start Time: 7:10 p.m.

Location: Highlands Country Club, 110 Hiller Drive, Oakland, CA

Email: ncpc@nhphoenix.org

Website: <http://www.northhillsncpc.com>

1. Welcome occurred at 7:10 p.m. (Nancy Mueller)

2. Introduction (Nancy Mueller)

NH NCPC Interim Steering Committee:

Nancy Mueller, Chair

Jim Dexter, Vice Chair

Teresa Ferguson, Treasurer

Steve Reinlib, Secretary (unavailable)

Oakland Police Department:

PSO Officer Steve Mitchell (no replacement)

NSC Paul Brekke-Miesner

Oakland City Council District 4:

(no attendee), District 1 Jane Bruner's Staff Member

Sue Piper, District 4 Jean Quan's Staff Member

Berkeley City Council District 8:

Gordon Wozniak, Council Member (unavailable)

Guests:

Barry Pilger

Catherine Moss

Melissa Rosengard

Jason Estavillo

Jeff McClain

Ryan Schmidt

Daniel Aarons

(Other attendees did not sign up, but included Gordon Piper and Jan Young.)

3. Minutes for August Meeting (Nancy Mueller)

A. Approval for August Meeting Minutes

This was not discussed, as our Secretary was not here.

B. Procedure for Review/Distribution of Future Minutes

This was not discussed, as our Secretary was not here.

C. Approval for June Meeting Minutes (carry-over from July)

This was not approved, as our Secretary was not here.

4. Status of September Crime Issues (Nancy Mueller, Teresa Ferguson, Jim Dexter)

A. Skateboarding (Nancy)

General discussion of the issue, which seems to be divided into two major areas:

- 1) Local residents using Tunnel Road at all times as a skateboard ramp.
- 2) Organized competitions using Tunnel Road at specific times as a skateboard ramp.

There was much discussion about the legality and illegality of the various types of use of streets.

There was agreement that the organized competitions should be strongly discouraged, and to actively seek help from OPD to ticket both the organizers and the competitors, while there was one strong opinion that any type of enforcement would have a negative outcome and should be converted into some type of encouragement and control combined and 'make it cool'.

The local skateboarders are a more contentious issue, since there needs to be encouragement of local activities for skateboarders. Some wanted enforcement (ticketing) and others wanted to tolerate the situation. The fact that one local skateboarder using Shepherd Canyon Road died was a factor in the discussion; however, no resolution to the discussion was achieved.

FINAL OUTCOME: No decisions made, but contacts will be made with the organizers of the events to discourage use of Tunnel Road. Future decisions will be made if the problem continues.

B. Illegal activity at Gateway Demonstration Garden (Jim)

Report from Jim Dexter indicating that there was suspicious activity at the site, in and above the issues raised by Sue and Gordon Piper (broken glass, cigarette butts in vegetation, etc.). Jim observed for four hours, and saw significant activity at the site, including the following activities that were observed:

- 1) Possible use of the park as a 'drop-off/pick-up' site for some kind of material.
- 2) Possible use of the turn-out above the park as an 'exchange' site where money was exchanged.
- 3) Possible use of the park as an alcohol-drinking site.

There was significant discussion about putting in a video camera at the site, but this was deemed very difficult and expensive (there is no electricity at the site, and the cost of the video system itself would be very expensive, and all monies would have to come from contributions at this time).

There was notice that the OPD Park Rangers were willing to participate in the enforcement of the park's safety.

FINAL OUTCOME: Decision to adjust the September #1 priority to reflect above, and encourage OPD to respond.

C. Radio communications difficulties between OPD and BPD (Teresa)

Report from Teresa Ferguson on the continued uncovering of facts associated with the inability of OPD and BPD to communicate easily via radio.

Teresa indicated that at the moment, there is NO resolution to the basic issue of incompatible equipment, and no future plan to resolve it. At some time, she indicated, Homeland Security may be involved with a plan for interoperability, but this is some distance into the future.

Teresa offered her own stopgap measure, to have the public fund purchase of BPD radios to install in all northern Oakland patrol cars.

Paul Brekke-Miesner will raise this issue at both the PSA2 meeting upcoming, and to ensure major discussion at another meeting between OPD, NS, and the Councilmembers Quan/Burnner.

FINAL OUTCOME: No decision to be achieved at this time, but further work is necessary.

5. Status of CLUB Sales (Teresa Ferguson)

A. Status of finances (who's minding the store?)

Teresa Ferguson is minding the store, and all finances are in her hands. All CLUBs pre-paid for by Peter Reynolds. Teresa has about 12 clubs left.

B. Distribution of remaining Clubs

Teresa Ferguson the notice to all that they are available. Encouragement of sales will continue. The offer is still open to dispense the remaining inventory through Jean Quan's newsletter.

C. Reimburse Peter Reynolds

Teresa Ferguson made arrangements to get a reimbursement check from NH NCPC to Peter Reynolds...all are paid for except the outstanding clubs with Teresa. Peter will be paid for the remaining clubs as they are sold.

6. Review of August NH NCPC Priorities (Jim Dexter)

A. No formal response from OPD on NH NCPC priorities

Jim Dexter reports that there has not been any further improvement in the on-going situation of OPD non-report to the NH NCPC priorities. The NCPC remains in the dark about what has been done to respond to the priorities submitted to OPD.

B. Possible methods to increase OPD reporting

Paul Brekke-Miesner suggested that he arrange meetings between the NH NCPC, Neighborhood Services, and OPD Patrol/Traffic to explore possibilities to increase reporting. His suggestions were received warmly.

7. Status of NO PARKING Signage in the Hills (Nancy Mueller and Paul Brekke-Miesner)

A. Current state of signage

Paul Brekke-Miesner has submitted the lists to Transportation Services in PWA, and received a commitment to have signage installed within two weeks in most locations cited, but there are still a few locations that need more research.

B. Plans for improvement of signage

Signs to be installed, mostly as requested by NH NCPC.

C. Schedule of Milestones for Project

Two weeks for most signs, with some other signs to be researched and determination to be made at some time in the future. Paul will remain in touch with the situation and continue to indicate the urgency of the need.

8. Status of Neighborhood Watch Groups (Paul Brekke-Miesner)

A. Growth of groups

Many new groups have been formed within the past month, and more are on the way. There are now 19 official groups in existence. The commitment from Neighborhood Services is still strong, and the NH NCPC is supporting the effort equally.

B. Loss of any groups?

None reported.

C. Procedures for Groups in NH NCPC

Because of the increased support and efforts, Neighborhood Services has started a new procedure where single meetings of combined new groups are held. This new procedure maximizes the NS resource while getting more new groups established quickly.

9. National Night Out (Paul Brekke-Miesner)

A. August 7, 2007

10 registered meetings held, at least 3 unofficial meetings held as well. All went as planned, and the effort was quite successful.

10. Inter-Community Police Radio Communications Status (Teresa Ferguson)

See Agenda Item #4 above.

11. Discussion of September Priorities (Jim Dexter)

A. Review of September Priorities

Priorities as defined are good, except #1 needs expansion due to subsequent reports.

B. Reduction of Priorities

Due to a request from OPD, the NH NCPC is reducing the list of September priorities to two Patrol and one Traffic priority.

C. Return of the Beat's Officer

Debbie Mack is returning to duty in a week, and Paul Brekke-Miesner will schedule a meeting with Jim Dexter and Officer Mack regarding the NH NCPC priorities, both this month's and previous priorities.

12. Lack of OPD Feedback on NH NCPC Priorities (Jim Dexter)

A. OPD and the NCPCs

Paul Brekke-Miesner indicated that other NCPCs are citing more specific items for Patrol and Traffic, and are usually limiting these to three Patrol and one Traffic priorities per month.

B. Suggestions for Improvement

Meetings will be scheduled between Jim Dexter and Debbie Mack, OPD Patrol and OPD Traffic to see what can be done.

13. Review of NH NCPC Meeting Schedule (Jim Dexter)

A. Review of existing 2007 meeting schedule

Quickly done, confirmed December meeting.

B. Discussion of Possible Changes (if any)

Suggested a further sub-committee meeting in January 2008.

14. Recruitment of Publicity Manager (Jim Dexter & Teresa Ferguson)

Continued desire for this position to be filled.

A. Logo for NH NCPC

Deferred to later.

B. Pipeline for Publicity

Emphasis now is to develop an email listing for the entire Beat 13Y.

15. Current Options for Publicity (Jim Dexter & Teresa Ferguson)

General discussion was fruitful.

A. Banners?

NHPA is willing to donate monies to create four banners. Cost was discussed, and Sue Piper indicated that there would be 6' banners available at about \$150.00 each. Sue will work with Jim Dexter to create appropriate text for banners. Plans were made to create the banners for the following locations:

Hiller Drive @ Tunnel Road
Claremont Road @ Ashby Avenue
Broadway Terrace @ Pinewood Road
Thornhill Drive at Mountain Boulevard

B. Placards from Realty Companies

Placard stands can be obtained from realty companies, and NH NCPC signage can be affixed to these inexpensively (actually, no cost) by Teresa Ferguson. Placards would be staged at various locations in concert with the banners above.

C. Volunteers to put out Banners/Placards

Jim Dexter volunteered to put up the banners.

D. Establish an NH NCPC Yahoo! Group?

Discussed in detail. Decision not to establish a Yahoo! Group, but to make a list-serve from Barry Pilger's web hosting site. Jim Dexter will work with Barry to create the site and establish the rules for the site.

16. Progress on NH NCPC Website (Jim Dexter)

A. Duplicate NH NCPC website hosted by Barry Pilger

Barry Pilger's web hosting site now has a complete copy of what is currently on the NHPA website. The new URL will be distributed as the 'official' NH NCPC website URL. Jim Dexter will work with Barry to update the site for the required additions from this meeting. Soon, the NH NCPC text on the NHPA website will be removed, in favor of a link to the new website.

B. MISC website conversion to NH NCPC website

1. MSIC has provided a complete copy of their website.
2. Jim Dexter indicated that the conversion effort would be about 100 hours within a 2 ½ month timeframe of his time/effort.
3. Dexter requested confirmation that this effort is worth re-prioritizing his other efforts with NH NCPC, and received confirmation.

17. Plans for Next PSA2 Meeting (Nancy Mueller & Jim Dexter)

A. Meeting with Lt. Meeks and all PSA2 NCPC Heads

B. Topics for Discussion at PSA2 Meeting?

1. Discussion of interoperability between OPD and BPD and EPD.
2. Develop a methodology for OPD to respond to NH NCPC priorities in a formal manner.

18. Plans for Next NH NCPC Quarterly Meeting (Nancy Mueller)

A. November 7, 2007, topic is Neighborhood Watch Group Formation

B. Anticipated speakers For meeting

Chief Tucker (Speaks for 5 minutes)

Nicholas Vigilante (Speaks for 15 minutes)

Claudia Albano (Speaks for 15 minutes)

Paul Brekke-Miesner (Speaks for 5 minutes)

C. Draft of November Meeting Agenda (attached)

D. Plans for Food

Pot Luck is still fine.

E. Plans for Recognition

Differed to next SC meeting.

F. Plans for Registration/Information Gathering

Nancy will arrange.

G. Plans for Reception

There was discussion of the intent of reception (to greet, inform of general rules and organization of meeting to new attendees). There was agreement that reception would be good. Discussion will be next SC meeting.

H. Plans for Election Slate Announcement?

1. Update NH NCPC website to indicate current candidates and appeal for more candidates..

19. Open Discussion (Nancy Mueller)

1. Sue Piper enumerated a list of upcoming activities.
2. Gordon Piper re-iterated on-going problems with the Gateway Park.

20. Closing Remarks (Nancy Mueller)

(One Minute)

Upcoming Calendar:

NH NCPC Steering Committee Meeting **Wednesday, October 3, 2007**

NH NCPC Quarterly Meeting **Wednesday, November 7, 2007**

Adjournment at 9:13 p.m.

September 2007 OPD Priorities
Revised Draft,
September 10th, 2007
NH NCPC

OPD Patrol Priorities:

1. *Initiate patrols (and a sting operation?) during the early evening hours on Friday or Sat nights (5 p.m. to 9 p.m.) at the Intersection of Tunnel Road, Caldecott Lane & Hiller Drive. Apparently teenagers and young adults are congregating at the Gateway Demonstration Garden. There is evidence that indicate smoking in a dangerous fire area, littering (glass, paper), and physical damage to the facility. Further, there is suspicion that the park is being utilized as a drop-off/pick-up location for goods. Persons who appear not to know each other, meet, exchange goods are utilizing the off-road parking just above the park, where money is exchanged.*

Also, at the same times, there are skateboarders using Tunnel Road there as an illegal and unsafe playground during the late day/early evening at various times during the week. If observed, it is hoped that enforcement of any 'organized' skateboarding is given, and warnings are provided to individuals that appear to be local citizens.

#2 *We request that a patrol car visit the Merriewood Drive area, and cruise up and down the entire length of the street (from Thornhill Drive up to Broadway Terrace and back down), during the early-morning hours (1 a.m. to 5 a.m.), five times during the month of June, 2007. (Significant increase in car break-ins in this area.)*

OPD Traffic Division Priorities:

#1. *We request that the OPD Traffic Division place a traffic officer, for the purpose of ticketing for speeding, on Mountain Blvd. (North of Thornhill to Duncan), and/or on Duncan (from the intersection of Mountain Boulevard to Broadway Terrace) during the weekday hours of 7 a.m. to 9 a.m. (northbound traffic) and 3:30 p.m. to 6 p.m. (northbound traffic) at least twice a week. (Uncontrolled speeding during these hours on these streets.)*

**NORTH HILLS NCPC
2007-2008 MEETING SCHEDULE**

Wednesday, September 5, 2007 – Steering Committee Meeting
Wednesday, October 3, 2007 – Steering Committee Meeting
Wednesday, November 7, 2007 – Town Hall Meeting
Wednesday, December 5, 2007 – Steering Committee Meeting
Wednesday, January 9, 2007 – Town Hall Meeting Sub-Committee Meeting
Wednesday, February 5, 2008 – Town Hall Meeting

Quarterly Public Meeting Agenda

North Hills Neighborhood Crime Prevention Council (NH NCPC)

Wednesday, November 7, 2007

Meeting Start Time: 7:00 p.m.

Location: Highlands Country Club, 110 Hiller Drive, Oakland, CA

Email: ncpc@nhphoenix.org

Website: <http://www.northhillsncpc.com>

1. Welcome (Nancy Mueller) (Five Minutes)
2. Introduction (Nancy Mueller) (Five Minutes)
 - NH NCPC Interim Steering Committee:
 - Nancy Mueller, Chair
 - Jim Dexter, Vice Chair
 - Teresa Ferguson, Treasurer
 - Steve Reinlib, Acting Secretary
 - Jim Dexter, Webmaster
 - Oakland Police Department:
 - PSA2 Commander Lt. Meeks
 - PSO Officer Debbie Mack
 - NSC Paul Brekke-Miesner
 - Guest Speakers:
 - Chief Tucker, OPD
 - Nicholas Vigilante, Chair, OPD Neighborhood Watch Steering Committee
 - Claudia Albano, Manager, OPD Neighborhood Services
 - Paul Brekke-Miesner, OPD Neighborhood Services
 - Brenda Ivey, OPD Neighborhood Services
3. Announcements: (Twenty Minutes)
 - A. Explanation of Door Prize (Jim Dexter)
 - What is the Door Prize?
 - What do attendees need to do to enter for the Door Prize?
 - When will the Door Prize be given (End of Meeting)?
 - B. Submission of November 2007 NH NCPC Priorities to OPD (Jim Dexter and Lt. Jim Meeks)
 - What are NCPC Priorities?
 - November 2007 Priorities Submitted to OPD (Printed on Back of This Sheet)
 - PS2/PSO response
 - C. Clubs for Steering Wheels Available at Reduced Prices (Teresa Ferguson)
 - Large (\$15 plus tax)
 - D. Importance of Reporting Crime (Jim Dexter)
 - How to Report Crime Incidents
 - OPD is data-driven
 - What are 'Calls for Service'?
 - Crime map
 - Report Form
 - E. Election of NH NCPC 2008 Steering Committee (Jim Dexter)
 - Election Slate announcement
 - Election to occur during the February, 2008 Town Hall Meeting.
 - Chair, Vice-Chair, Secretary, Treasurer
4. GUEST SPEAKERS:
 - A. Neighborhood Watch Importance to OPD (Captain Wayne Tucker) (Ten Minutes)
 - B. Neighborhood Watch Structure in Oakland (Nicholas Vigilante) (Ten Minutes)
 - C. Philosophy of Neighborhood Watch & Neighborhood Services Department Organization (Claudia Albano) (Fifteen Minutes)
 - D. Neighborhood Watch Groups in Beat 13Y (Paul Brekke-Miesner) (Five Minutes)
 - E. Forming a Neighborhood Watch Group (Brenda Ivey) (Five Minutes)
5. Open Forum: Nine Speakers (Jim Dexter) (Forty-Five Minutes)
 - A. Introduction (Jim Dexter)
 - B. Ground Rules (Jim Dexter)
 - Name & Address of each speaker
 - Speakers limited to two minutes
 - Subsequent discussion limited to three minutes
 - C. Timekeeping (Jim Dexter)
6. Closing Remarks (Jim Dexter) (Five Minutes)
 - Next NH NCPC Quarterly Meeting Tuesday, November 6, 2007
 - Door Prize Drawing
 - Adjournment

October 2007 OPD Priorities

Draft One NH NCPC

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