

Steering Committee Meeting Agenda

North Hills Neighborhood Crime Prevention Council (NH NCPC)

Thursday, July 5, 2007

Meeting Start Time: 7:00 p.m.

Location: Highlands Country Club, 110 Hiller Drive, Oakland, CA

1. **Welcome (Nancy Mueller)** (One Minute)
2. **Introduction (Nancy Mueller)** (Five Minutes)
 - NH NCPC Interim Steering Committee:
 - Nancy Mueller, Chair
 - Jim Dexter, Vice Chair
 - Teresa Ferguson, Treasurer
 - Steve Reinlib, Secretary
 - Jim Dexter, Webmaster
 - Oakland Police Department:
 - PSO Officer Steve Mitchell (or replacement)
 - NSC Paul Brekke-Meissner
3. **Minutes for June Meeting (Steve Reinlib)** (Five Minutes)
 - A. Approval for June Meeting Minutes
 - B. Procedure for Review/Distribution of Future Minutes
4. **Plans for Next PSA2 Meeting (Nancy Mueller & Jim Dexter)** (Fifteen Minutes)
 - A. Meeting with Lt. Meeks and all PSA2 NCPC Heads
 - B. Topics for Discussion?
 5. **Plans for Next NH NCPC Quarterly Meeting (Nancy Mueller)** (Fifteen Minutes)
 - A. August 1, 2007
 - B. Speakers For Meeting
 - Captain Jeff Israel (Speaks for 15 minutes)
 - Lt. Jim Meeks (Speaks for 15 minutes)
 - C. Draft of August Meeting Agenda (attached)
 - D. Plans for Food
 - E. Plans for Recognition
 - F. Plans for Registration/Information Gathering
 - G. Plans for Reception
6. **Status of NO PARKING Signage in the Hills (Nancy Mueller and Paul Brekke-Meissner)** (Ten Minutes)
 - A. Current state of signage
 - B. Plans for improvement of signage
 - C. Schedule of Milestones for Project
7. **Status of Neighborhood Watch Groups (Paul Brekke-Meissner)** (Fifteen Minutes)
 - A. Growth of groups
 - B. Loss of any groups?
 - C. Procedures for Groups in NH NCPC
8. **National Night Out (Nancy Mueller and Paul Brekke-Meissner)** (Ten Minutes)
 - A. August 7, 2007
 - B. Latest List of NNO Meetings
 - C. Attendance of NH NCPC Leaders at NNO Meetings
9. **Inter-Community Police Radio Communications Status (Nancy Mueller)** (Ten Minutes)
 - A. Situation in Oakland OPD
 - B. Situation in Berkeley OPD
 - C. State of Communications with the Cities of San Leandro, Emeryville, and with Contra Costa and Alameda Counties
 - D. Sub-Committee for Berkeley/Oakland/Emeryville?
 - E. Sub-Committee for San Leandro?
 - F. Sub-Committee for Contra Costa and Alameda Counties?
10. **Discussion of Community Policing (Nancy Mueller and Paul Brekke-Meissner)** (Ten Minutes)
 - A. Neighborhood Policeman?
 - B. Philosophy of all OPD Personnel
 - C. Relationship to new OPD organization
11. **Status of CLUB Sales (Nancy Mueller)** (Five Minutes)
 - A. Removal of Inventory from Rockridge Home
 - B. Finalized Distribution of Inventory (Teresa's inventory and Rockridge Home inventory)
 - C. Status of finances (who's minding the store?)
 - D. Reimburse Peter Reynolds
12. **Status of Major Crime Issues (Nancy Mueller)** (Ten Minutes)
 - A. Open Houses Crime (Mother/Son Team)
 - B. Fake Buyers at Real Estate Offices

- 13. Discussion of July Priorities (Jim Dexter)** (Ten Minutes)
- A. Review of June Priorities
 - B. Function of Priorities
 - C. Schedule of Priorities (Should be issued no later than the last week of the month prior to effective month)
 - D. Discussion/Decision on July Priorities
 - E. Draft of August Priorities (to be issued no later than July 25, 2007)
- 14. Review of NH NCPC Meeting Schedule (Jim Dexter)** (Ten Minutes)
- A. Review of existing 2007 meeting schedule
 - B. Discussion of Possible Changes (if any)
- 15. Recruitment of Publicity Manager (Jim Dexter)** (Five Minutes)
- A. Logo for NH NCPC
 - B. Pipeline for Publicity
- 16. Interface with MSIC (Jim Dexter)** (Ten Minutes)
- A. Schedule of Priorities (coordination of priorities?)
 - B. How to Communicate with MSIC
 - C. How to Coordinate with Crime Issues
 - D. How to Coordinate with Publicity
- 17. Open Discussion(Nancy Mueller)** (Ten Minutes)
- 18. Closing Remarks (Nancy Mueller)** (One Minute)
- Next NH NCPC Quarterly Meeting Tuesday, August 1, 2007
 - Next NH NCPC Steering Committee Meeting Tuesday, September 4, 2007
 - Following NH NCPC Steering Committee Meeting Tuesday, October 2, 2007
 - Following NH NCPC Quarterly Meeting Tuesday, November 6, 2007
- Adjournment

July 2007 OPD Priorities Submitted by NH NCPC

OPD Patrol Priorities:

- # 1. *We request that a patrol car drive from Tunnel Road and Alvarado Road, up over Alvarado Road to Claremont Avenue; then turn around and drive back up over the hill and down Tunnel Road. We feel the most effective timeframe for the police presence is 1-3 a.m. on a Saturday morning, or a Sunday morning, or a Monday morning, as we note that the past crimes occurred during the weekends. We are requesting that this be done four times during the month of June, 2007. (Significant increase in car break-ins in this area.)*
- #2. *We request that a patrol car visit the Hiller Drive area, driving up over the Hiller Drive loop three times a week, for a period of one-half hour per trip. (Thefts of metals at the Firestorm garden) (Need for visible police presence.)*
- #3. *We request that a patrol car visit the Merriewood Drive area, and cruise up and down the entire length of the street (from Thornhill Drive up to Broadway Terrace and back down), during the early-morning hours (1 a.m. to 5 a.m.), one time during the month of June, 2007. (Significant increase in car break-ins in this area.)*

OPD Traffic Division Priorities:

- #1. *We request that the OPD Traffic Division place a traffic officer, for the purpose of ticketing for speeding, on Mountain Blvd. (North of Thornhill to Duncan), and/ or on Duncan (from the intersection of Mountain Boulevard to Broadway Terrace) during the weekday hours of 7 a.m. to 9 a.m. (northbound traffic) and 3:30 p.m. to 6 p.m. (northbound traffic) at least twice a week. (Uncontrolled speeding during these hours on these streets.)*
- #2. *We request that the OPD Traffic Division place a traffic officer, for the purpose of ticketing for speeding, on Thornhill Drive between Mountain Boulevard and Gouldin Road, during the weekday hours of 7:30 a.m. to 9:30 a.m. and 3:30 p.m. to 5:30 p.m. at least twice a week. (Uncontrolled speeding and very unsafe u-turns during these hours on this street, right in front of Thornhill Elementary School.)*
- #3. *We request that the OPD Traffic Division place a traffic officer, for the purpose of ticketing for unsafe speed and failure to give right-of-way to bicyclists, at the intersection of Tunnel Road, at the intersection of Hiller Drive, during the day hours 7:00 a.m. to 8:00 p.m., at least twice a week. (Uncontrolled speeding and very unsafe traffic ignoring bicyclists during these hours on Tunnel road.)*

**NORTH HILLS NCPC
2007 MEETING SCHEDULE**

August 1, 2007	Town Hall Meeting (public invited)
September 4, 2007	Steering Committee Meeting
October 2, 2007	Steering Committee Meeting
November 6, 2007	Town Hall Meeting (public invited)
December 4, 2007	(No meeting scheduled yet)

Quarterly Public Meeting Agenda

North Hills Neighborhood Crime Prevention Council (NH NCPC)

Tues. August 1, 2007

Meeting Start Time: 7:00 p.m.

Location: Highlands Country Club, 110 Hiller Drive, Oakland, CA

- 1. Welcome (Nancy Mueller)** **(Five Minutes)**
- 2. Introduction (Nancy Mueller)s** **(Five Minutes)**
 - NH NCPC Interim Steering Committee:
 - Nancy Mueller, Chair
 - Jim Dexter, Vice Chair
 - Teresa Ferguson, Treasurer
 - Steve Reinlib, Acting Secretary
 - Jim Dexter, Webmaster
 - Oakland Police Department:
 - PSA2 Commander Lt. Meeks
 - PSO Officer Steve Mitchell
 - NSC Paul Brekke-Meissner
 - Guest Speakers:
 - Captain Jeff Israel, OPD
 - Lt. Jim Meeks, OPD
 - Claudia Albano, Manager, OPD Neighborhood Services
 - Paul Brekke-Meissner, OPD Neighborhood Services
- 3. Announcements:** **(Twenty Minutes)**
 - A. Explanation of Door Prize (Nancy Mueller)**
 - What is the Door Prize?
 - What do attendees need to do to enter for the Door Prize?
 - When will the Door Prize be given (End of Meeting)?
 - B. Submission of July 2007 NH NCPC Priorities to OPD** **(Jim Dexter)**
 - What are NCPC Priorities?
 - July 2007 Priorities Submitted to OPD (Printed on Back of This Sheet)
 - PS2/PSO response
 - C Clubs for Steering Wheels Available at Reduced Prices (Teresa Ferguson)**
 - Small (\$10 plus tax), Large (\$15 plus tax), if we order 25 or more of each then no shipping costs
 - NOTE: The prices above are reduced prices for members of organized community policing groups. Purchased individually they are in the \$30-40 range.*
 - D. Importance of Reporting Crime (Jim Dexter)**
 - How to Report Crime Incidents
 - OPD is data-driven
 - What are 'Calls for Service'?
 - Crime map
 - Report Form
 - E. Call for Volunteers for NH NCPC 2008 Steering Committee (Nancy Mueller)**
 - Election Slate to be announced in November 2007, with the election in February 2008.
 - Chair, Vice-Chair, Secretary, Treasurer, Webmaster
- 4. GUEST SPEAKERS:**
 - A. Community Policing in Oakland (Part One) (Captain Jeff Israel)** **(Fifteen Minutes)**
 - B. Community Policing in Oakland (Part Two) (Lt. Jim Meeks)** **(Fifteen Minutes)**
 - C. Community Policing in Oakland (Part Three) (Claudia Albano)** **(Fifteen Minutes)**
- 5. Open Forum: Nine Speakers (Nancy Mueller, Jim Dexter)** **(Forty-Five Minutes)**
 - A. Introduction (Nancy Mueller)**
 - B. Ground Rules (Jim Dexter)**
 - Name & Address of each speaker
 - Speakers limited to two minutes
 - Subsequent discussion limited to three minutes
 - C. Timekeeping (Jim Dexter)**
- 6. Closing Remarks** **(Five Minutes)**
 - Next NH NCPC Quarterly Meeting Tuesday, November 6, 2007
 - Door Prize Drawing
 - Adjournment

July 2007 OPD Priorities Submitted by NH NCPC

OPD Patrol Priorities:

#1. We request that a patrol car drive from Tunnel Road and Alvarado Road, up over Alvarado Road to Claremont Avenue; then turn around and drive back up over the hill and down Tunnel Road. We feel the most effective timeframe for the police presence is 1-3 a.m. on a Saturday morning or a Sunday morning, or a Monday morning, as we note that the past crimes occurred during the weekends. We are requesting that this be done four times during the month of April, 2007. (Significant increase in car break-ins in this area.)

#2. We request that a patrol car visit somewhere within Beat 13Y for at least one hour per trip, anywhere within the beat, randomly patrolling through the neighborhoods, four times during the month of April, 2007. (Need for police presence.)

#3. We request that a patrol car visit the Merriewood Drive area, and cruise up and down the entire length of the street (from Thornhill Drive up to Broadway Terrace and back down), during the early-morning hours (1 a.m. to 5 a.m.), one time during the month of April, 2007. (Significant increase in car break-ins in this area.)

Traffic Priorities:

#1. We request that the OPD Traffic Division place a traffic officer, for the purpose of ticketing for speeding, on Mountain Blvd. (North of Thornhill to Duncan), and/or on Duncan (from the intersection of Mountain Boulevard to Broadway Terrace) during the weekday hours of 7 a.m. to 9 a.m. (northbound traffic) and 3:30 p.m. to 6 p.m. (northbound traffic) at least twice a week. (Uncontrolled speeding during these hours on these streets.)

NORTH HILLS NCPC 2007 MEETING SCHEDULE

September 4, 2007	Steering Committee Meeting
October 2, 2007	Steering Committee Meeting
November 6, 2007	Town Hall Meeting (public invited)
December 4, 2007	(No meeting scheduled yet)